

Please take this paper with you
when you go to a local BMV to get fingerprinted

Call before you go! Before you go, call the location and ask if they require an appointment or if you can just walk in.

What to take with you:

1. Your driver's license
2. Your fingers
3. If you are younger than 18 years of age, a parent-signed copy of the Nation WebCheck Waiver.
4. Wanake's address (see below) which needs to be put of the form as the place where the report of the background check(s) needs to be sent
5. The reason you are being fingerprinted.
 - a. Tell the BMV staff that you work/will be working/volunteering at a camp and retreat center.
 - b. No matter what position you hold or job you do, the reason you are being fingerprinted is that you are "working with children."
 - c. The reason in the WebCheck system is, "working with children."

Wanake's address (where you want your report sent) is:

Camp Wanake, 9463 Manchester Ave SW, Beach City, Ohio 44608

If they need a name, ask that it be put to the attention of Julie Lauth.

You can find web check locations on line at

<http://www.ohioattorneygeneral.gov/Services/Business/WebCheck/Webcheck-Community-Listing>.

You will see that you can access web check services at locations other than a Bureau of Motor Vehicles office. You are welcome to use one of these services if it is more convenient, but be careful of the fees. Wanake has budgeted with the \$32 fee for a BCI&I and \$29 more for the FBI check, \$61 for the two checks together. Please try to keep fees in this range (or lower☺).

If you are a college student, check with your college about fingerprinting services. Some offer it at a very reduced rate. Again, in very situation, ask that the report be sent to Wanake at the above address.

If you have been fingerprinted recently for a BCI&I check (since September of the year before you plan to work/volunteer at Wanake), you can request a copy of that fingerprint background check by the BCI&I be sent to Wanake. The fee is just \$8. Contact the Wanake office for the form and details.